

**MINUTES OF THE SWINFEN AND PACKINGTON PARISH COUNCIL MEETING HELD AT THE  
CONFERENCE ROOM 1, CONFERENCE CENTRE, HMP SWINFEN ON  
WEDNESDAY 07 NOVEMBER 2018 COMMENCING AT 7.02 PM**

**PRESENT**

Councillor R Barnes in the Chair  
Councillor Dyott

**In attendance:**

Ms J Minor, Parish Clerk  
Mrs G Pope  
Mr J Loescher

The Chairman welcomed Mrs Pope and Mr Loescher to the meeting.

**34. APOLOGIES FOR ABSENCE**

Councillors Armstrong and J Barnes.

**35. DECLARATIONS OF INTEREST**

None declared.

**36. MINUTES**

**RESOLVED** That the Minutes of the Meeting of the Parish Council held on 05 September 2018 [Minute No. 26-33] be approved as a correct record and signed by the Chairman.

**37. CHAIRMAN'S ANNOUNCEMENTS**

**Packington Hall**

The Chairman informed Members that he had received correspondence from the developer [Blue Marble Properties] which stated that planning permission had been granted by Lichfield District Council on 05 November 2018 [demolition of existing commercial/manufacturing units and existing dwelling house and change of use of Packington Hall to form 6 no. apartments and erection of 22 dwellings, garaging and associated works].

**Bus Shelters**

The Parish Clerk informed Members that the replacement bus shelter on the A51 was now bespoken and should be in place in the near future.

**Elections 2019**

The Parish Clerk informed Members that the Elections for Parish Councils across Staffordshire will be held on 02 May 2019.

**38. THE HIGH SPEED RAIL PLANS**

Councillor Dyott updated Members on the current situation and stated that more surveys were taking place.

**RESOLVED** That an item on the High Speed Rail Plans (HS2) continue to be included on the next agenda.

**39. SCHEDULE OF PAYMENTS TO DATE**

**RESOLVED** That the schedule of payments to date be received and noted.

**40. BUDGET**

**RESOLVED** That the Parish Clerk's report detailing actual to date figures [budget] be received and noted.

**41. 2019/2020 PRECEPT ON LICHFIELD DISTRICT COUNCIL**

**RESOLVED** Members felt that in light of Lichfield District Council withdrawing the council tax support grant in the sum of £325 in 2018/2019 then the level of precept to be declared on Lichfield District Council should be £5,000.

**42. LOCAL GOVERNMENT PENSION SCHEME – EMPLOYER DISCRETIONS POLICY**

Members were informed that all employers have a legal requirement under the Local Government Pension Scheme [LGPS] to prepare and publish their Employer Pension Discretions. Failure to formulate or review a policy is a breach of the LGPS regulations and, if material, would be reported to the Pensions Regulator. Staffordshire Pension Fund [SPF] will be reviewing its records of employer policies at the end of this scheme year [31 March 2019].

Members were informed that the Parish Council has a pension discretions policy in place already [adopted 02 July 2014] however it needs to be updated now to take account of revised LGPS regulations, primarily due to the move from a final salary scheme to a career average scheme.

**RESOLVED** That the Local Government Pension Scheme – Employer Discretions Policy be received and adopted.

**43. EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED** That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972),

the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

**44. PARISH CLERK'S SALARY**

**RESOLVED** That cheques be drawn in respect of the Parish Clerk's October 2018 [cheque number 100471] and November 2018 [cheque number 100472] salary, HMRC – December 2018 [cheque number 100474], Staffordshire Pension Fund – December 2018 [cheque number 100473], HMRC – January 2019 [cheque number 100476] and Staffordshire Pension Fund – January 2019 [cheque number 100475].

**45. DATE, VENUE AND TIME FOR NEXT PARISH COUNCIL MEETING**

**RESOLVED (1)** That Wednesday 16 January 2019, Wednesday 20 March 2019 and Wednesday 08 May 2019 in the Conference Room 1, Conference Centre, HMP Swinfen commencing 7pm be confirmed as the next Parish Council meetings.

**(2)** That Mrs Pope and Mr Loescher be invited to the next meeting of the Parish Council as observers only.

(The Meeting closed at 7.37 p.m.)

Signed .....

Dated .....